

JUL 02 2004

Deputy Clerk  
Macon, Georgia

UNITED STATES BANKRUPTCY COURT  
MIDDLE DISTRICT OF GEORGIA

TO: Attorneys Practicing in the  
Middle District of Georgia,  
United States Bankruptcy Court

FROM: Chief Judge Robert F. Hershner, Jr.  
Judge John T. Laney, III  
Judge James D. Walker, Jr.

SUBJECT: Mandatory Compliance with the Court's Electronic  
Document System and Related Issues Involving  
Information Technology

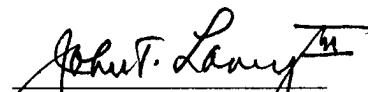
This court has implemented a system calling for attorneys to forward to the court an electronic version of all documents that have been filed in paper form. That electronic copy is then stored for viewing by all parties with PACER access. The court has also been placing into its database images of all orders that have been entered by the court. During the early period of implementation, the process has been voluntary.

Effective August 1, 2004, attorneys are required to forward an electronic copy of all documents that are filed with the court after that date. The system has been put into place to benefit those practicing in the court by allowing easy access to an electronic version of documents on file with the court. In order to insure the success of this program as well as future implementation of the new Case Management/Electronic Case File system soon to be brought on line, it is mandatory that all attorneys comply with this directive.

Furthermore, all future memorandum opinions and similar chambers' generated orders will be served on interested parties using the Bankruptcy Noticing Center. Due to possible mail delays in using that service, the court will implement a procedure to e:mail interested parties notifying them of the entry of the order or memorandum opinion. The order or memorandum opinion can then be retrieved from PACER if the interested party has access to that service. Any party wishing to be notified by e:mail of the entry of a memorandum opinion or order in any particular matter should submit such a request using the appropriate e:mail notification form available in the Clerk's Office.

Any questions concerning the mandatory filing of electronic copies or the e:mail notification system should be directed to the Clerk of Court.

  
Robert F. Hershner, Jr.  
Chief Judge

  
John T. Laney, III  
Judge

  
James D. Walker  
Judge